



Heartwood Post Move-in Checklist

General etiquette

- Member privacy
- Quiet time
- Water conservation
- Guests/family policy

Common areas

- Workshop
- Bodega
- Yurt
- Hot tub
- Trails
- Tennis courts
- Village Green
- Greenhouse
- Community compost bins
- Trash and recycling
- Reserve online calendar

Getting around

- Roads
- Parking and cars
- Carts

Communication

- Phone list
- Online calendar
- Chat
 - How to subscribe
 - Guidelines
- Online resources
- Consensus process

Finances

- HOA dues
 - When it's due
 - Late fees
 - Tally sheets
- HOA insurance
- Expense vouchers
- Budget process
- Common meal reimb.

Getting involved

- Teams
- Work expectations

•Meetings

- Comm Mtg: 1st/3rd Mondays
- Heart: 2nd Mon
- Work parties: 3rd Sat, 9-1
- Wisdom Circles: Sat 7:30am
- Activities/parties

Kids

- Check in
- Babysitting
- Meetings
- Co-parenting
- Locating your child
- Teen expectations
- Communication

Pets

- Good pet behavior
- Guidelines
- Community expectations
- Poop patrol

"Co-aligned" Enterprises

- Farm
 - Interns
 - No dogs
 - Gates
- Hen palace
- Livestock

Common House

- Kitchen
 - Borrowing goods
 - Donations
 - Cleaning schedule
- Guest rooms
 - Reservations: calendar
 - Cost: \$30/night donation
 - Keys location
 - Bathroom
- BBQ grills
 - Clean after using
 - Open/close valve

•Laundry

- Clothesline
- Cost-tally sheet
- Etiquette
- Exercise room
 - Adult supervision of kids 12 and younger
- Mail room
 - Box/household
 - Mail delivery 3:00pm
- Hearth room
 - Use
 - Borrowing books
- Bulletin Boards
- Rec room
- Store
- No kids under 10 allowed without adult supervision

Common Meals

- Time: Tues/Wed
 - Bells ring at 6:20/6:30
- Food allergies
- Sign-up
 - Sign-up sheet
 - Yellow line deadline
 - Adult: 13yr+ \$5
 - Kid: \$2.25
- Rotation: 2x/6wks
- Cook: 1st/2nd position
 - Post menu 4 days ahead
 - Process forms asap
- Clean-up
 - Bus your own dishes
 - Posted guidelines
 - Everyone cleans potluck
- Blessings/intros/annc
- Dining room behavior
 - Courtesy line-up
 - No running/screaming
 - Check tables for messes
- Guests
 - Price: \$5.50/\$2.75
 - Payment

