

Heartwood New Members Orientation & Integration Checklist

<p>General Etiquette</p> <ul style="list-style-type: none"> member privacy quiet hours (10pm - 7am) water conservation guests / family policy 	<p>Common House</p> <ul style="list-style-type: none"> kitchen <ul style="list-style-type: none"> borrowing goods donations cleaning schedule guest rooms <ul style="list-style-type: none"> reservations: online calendar cost: \$30/night donation (unless guests of members) keys location bathroom bbq grills <ul style="list-style-type: none"> clean after using open / close valve laundry <ul style="list-style-type: none"> clothesline cost, tally sheet etiquette exercise room <ul style="list-style-type: none"> adult supervision of kids 16 and younger mail room <ul style="list-style-type: none"> household mailbox household cubby mail delivery (1pm - 2pm) hearth room <ul style="list-style-type: none"> use borrowing books bulletin boards rec room store food dehydrator kids <10 need adult supervision 	<p>Common Meals</p> <ul style="list-style-type: none"> Tues & Wed at 6:30pm <ul style="list-style-type: none"> bells ring about 6:20 & 6:30 food allergies / preferences sign-up <ul style="list-style-type: none"> sign-up sheet yellow line deadline adults (~13yr+): \$4.50 kids: \$2.25 guests vs. visitors <ul style="list-style-type: none"> guests get signed up and billed as part of household visitors get signed up on "Visitors" line and pay visitor rates rotation: 2x per 6 weeks cook: 1st / 2nd / 3rd position <ul style="list-style-type: none"> post menu 4 days ahead collect meal fees from visitors: adults \$6; kids \$4 complete Common Meal Reimbursement form ASAP clean-up <ul style="list-style-type: none"> bus your own dishes clean up after your kids (tables and floor) posted guidelines circling up (blessings, intros, announcements) dining room behavior <ul style="list-style-type: none"> lining up, guests go first no running, screaming, rough play
<p>Common Areas</p> <ul style="list-style-type: none"> workshop Bodega Boardroom & Sports Swap yurt hot tub tennis & basketball court Village Green greenhouse community compost bins trash and recycling 	<p>Getting Around</p> <ul style="list-style-type: none"> roads trails parking and cars carts 	<p>Potlucks</p> <ul style="list-style-type: none"> Fridays at 6:30pm <ul style="list-style-type: none"> 7:00pm during the summer bring dish to share everyone cleans up after potluck
<p>Getting Around</p> <ul style="list-style-type: none"> roads trails parking and cars carts 	<p>Process</p> <ul style="list-style-type: none"> consensus philosophy self reflection Interpersonal Agreements decision making HW website resources 	<p>Happy Hour</p> <ul style="list-style-type: none"> one hour before potluck BYOB or beverage to share appetizers to share are optional
<p>Process</p> <ul style="list-style-type: none"> consensus philosophy self reflection Interpersonal Agreements decision making HW website resources 	<p>Communication</p> <ul style="list-style-type: none"> phone list online calendar email chat <ul style="list-style-type: none"> how to subscribe guidelines when the common house bell rings 	<p>Kids</p> <ul style="list-style-type: none"> check-in babysitting meetings co-parenting locating your child teen expectations communication
<p>Communication</p> <ul style="list-style-type: none"> phone list online calendar email chat <ul style="list-style-type: none"> how to subscribe guidelines when the common house bell rings 	<p>Getting Involved</p> <ul style="list-style-type: none"> teams (join one) work expectations (25+ hours / qtr) meetings <ul style="list-style-type: none"> Community Mtgs: 1st & 3rd Mon Meetings of the Heart: 2nd Mon work parties: 3rd Sat Wisdom Circle: Sat 7:30am activities, parties annual retreat: end of February 	
<p>Finances</p> <ul style="list-style-type: none"> HOA dues <ul style="list-style-type: none"> when payment is due (by 15th) late fees tally sheets (meals & laundry) HOA insurance monthly donations for Humanitarian Fund and/or Renewable Energy Fund expense vouchers budget process common meal reimbursement 	<p>Private Enterprises</p> <ul style="list-style-type: none"> Core Identity Agreement farm <ul style="list-style-type: none"> no dogs gates livestock Hen Palace (chicken group) 	
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